



# Workplace Violence Prevention Training

## Course Overview:

*Workplace Violence Prevention Training* is a one-module course designed for managers, supervisors and workers involved in the development or implementation of an organization's workplace violence prevention policy. Participants will learn to recognize the risk factors associated with workplace violence and will examine the components of an effective workplace violence prevention course.

## Who Should Take the Course?

All employees at all levels would value from participating in this course as violence of any type is detrimental to a work environment.

## Course Objectives:

Upon completion of this course, the participant should be able to:

- Define workplace violence and describe the various types of workplace violence
- Recognize occupations that are at greater risk of workplace violence
- Describe how Canadian legislation addresses the issue of workplace violence
- List the components of an effective workplace violence course
- Write a workplace violence prevention policy
- Conduct a workplace violence risk assessment
- Describe the types of preventative measures that can be taken to reduce the risk of workplace violence
- Describe the provisions that should be in place for reporting and investigating incidents of workplace violence
- Recognize the importance of follow-up
- Know the components of an emergency response plan
- Understand the importance of victim assistance
- Identify the types of training and education that must be offered to support violence prevention
- Explain why and when a violence prevention course should be reviewed

## Evaluation Process:

At the end of the module, there is a test. Participants that do not achieve 100% can review the module content and try as many times as necessary to complete the course. Test questions are randomly selected from a test bank, making each test unique.

*Upon successfully completing the module, there is a printable certificate for your records.*

## Course Duration:

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the course will take between 2 - 3 hours to complete.